

05/04/26 ROSE CITY AREA COMMUNITY CENTER MINUTES

	BOARD	AFFILIATION	POSITION	E-MAIL
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CALL TO ORDER 6:00 pm

PLEDGE OF ALLEGIANCE

Agenda

- Addition of: summer rec; golf scramble; gymnasium fund raising proposal; fitness center
 - Move – Mark
 - Support – Melissa
 - None opposed

Previous Meeting Minutes

- Motion – Mark
- Support – Melissa
- None Opposed

Public comment

- 3 minute
 - Rhonda Copeland – composites alumni need to be moved out of room 2 before game night Friday.
 - No direction that they have to be returned to the school.
 - Keep them and they will be put in Room 1
 - Colleen K – curling bench was donated for center, or it can be removed. Name is Jim Hendrix. We will check it out.

Kathy report

- A visit with Claudia at the accounting firm, she will get back with Kathy on doing the audit. Did we get a letter saying we are small organization and could do every other year report.
- Change of audit year 01/01 – 12/31. So need to have audit from 07/11/25 – 12/31/25.
- Non-profit is doing pre-audit work; therefore, we need another auditor.
- Population of less than 4000 would qualify. We have 453 too many people.
- Cost will be \$2500-\$3000.

Mark report

- Excel spreadsheet of donations was handed out. This is how accounting will look once set up by NTC.
- Fitness Center is open!

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- Open house went well. Nice article in the Ogemaw Herald.
- Usage activities and financial tracking is being done by Rhonda. Rose Township wants reports
 - April
 - 60 walkers
 - 74 open gym
 - 136 pickle ball
 - Needs to be reported to the accounting folks every month
- Usage requests –
 - 3 calls from volleyball teams that are interested. Interested for nights, but we have some nights in conflict.
 - Lori Card Stroik - Bow & hunters safety 08/10 – 08/11; 9-5
 - May be another date for those classes in June
- Stephenson accounting – billed for setting up accounting system; \$2525.00 paid by the non-profit NTC.
- 06/20 Golf scramble – Bob's update. As of now, we have collected \$2100 from sponsors. Teams are registering. Golf course will provide beverage cart if we are interested, for donation funding. Gift baskets – is alcohol allowed? Yes from RCACC. Will ask the Township that wants to donate it whether it is acceptable to donate alcohol.
- We will need volunteers for golf scramble.
- DTE, Consumers Energy, Ace Hardware, Spectrum, Duane expenses. All invoices and receipts are received and verified.
- All rents paid
- MI Municipality grant was denied. Risk reduction grant does not include building infrastructure improvements – they are considering the locks to be infrastructure improvements. Cameras, they are saying they did not get a bid with invoices. We will resubmit in August.
- Cumming Township payment was received.
- Kirsten did Township/City invoices and shared with the Board members.

Melissa report

- Information shared with the Board
- Large deposit from fitness center memberships
- Still trying to get \$6 bank fee waived
- Paypal – Kirsten will check; should go to account 101
- Night deposit – we are not set up for night deposit. Night depository agreement was signed by Melissa. Mark & Kirsten to be back up for Melissa.
- Kathy and Mark need to give an updated copy of driver's license.

Secretary – Kirsten

- New contact for Consumers Energy and also a vendor.
- Leaves on the giving tree proposal.

Maintenance/yard – Duane

- 30 locks – we have, but they are all keyed differently. There is a master key for all of them, but would keep people out of the building.
- Motion to get locks all keyed the same for exterior doors up to \$1500
 - Motion – Kirsten
 - Support – Kathy
 - None opposed

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- Duane will figure out how many locks are needed for exterior doors. Duane will order.
- Boilers – fitness room was 64 degrees for the fitness center boiler; low water alarm has tripped four times. Need to have someone look at and get fixed by fall. Possibly Ace?
- Downstairs boiler needs certification next year. Upstairs one is next year.
- Electric heater behind boilers and an open hole in the building on the far wall – has grate over it.
- DTE bill for last month was in excess of \$1000. Should be lower in August. Need to keep gym heated – due to floors.
- Have fine tuned some things – once outside temp is above 62, maybe turn off boilers?
- Fans in the fitness center, no air conditioner at this time.
- Grass – lawn mowing. Volunteers? Church? Need to make a plan. Volunteers are willing to weed whack.
- Get a quote on mowing. Jim's Lawn Service has expressed interest before. Also maybe plowing. Three quotes and go from there.
- Parking – lot of grass that could be converted to parking. What is allowable by the county? Would need to talk to Ryan at Building & Zoning to make changes.
- Heating – Alan Clemens.
 - Old part is 10,400 square feet, boilers are there, and loop is there. All but one has fan in ceiling. Need about three circulating pumps & verify integrity of system. That section (Phase II) would be maybe \$15k. Need to pressure test. Chemical cleaning.
 - Colvins and Johnny Green did not provide bids.
 - Ace never returned a call either.
 - Phase III will be more expensive as there is equipment/repair is needed.
 - Discussion going on with Unico – electric unit that sits outside; air to water system. Loop that is in the new section we can modify if all rooms are heated or all are cooled. Otherwise, modify to put pex piping into each room and each room would have supply/return so they can have heat or cool independently. Would abandon all old copper lines. He is trying to get prices. No need for annual certifications.
 - There are two businesses that are interested in moving here, limitations on the timing of their moves.
 - Need heat, bathrooms, and parking.
 - Possible workgroup for the HVAC plan.
 - Historical society wants a room to be out of the downtown library.
 - Downtown library currently does not have heat.
 - Cross connection was not installed.
 - Need to get well person to come in.
 - Workgroup: Gary, Alan, Bill, Duane & Kathy. Water, heat, lights, and blocking rooms off. Working on a plan.
 - Summer Rec – need to know if two rooms, can we have water and bathrooms by 06/01. Well testing for drinking water?
 - Mark is meeting with summer rec. Have confirmed with Gail that there are 2 classrooms and gym in the elementary. Will use our gym when it is available.
 - Look at costs of getting those parts up and running.

Grants/fundraising – Mark/Kirsten/Rhonda Copeland

- We did not get Consumer's Energy Put Your Town on the Map grant.

Old business:

- Incorporated throughout

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Fundraising committee

- Game night on Saturday. Need someone to close. Will be selling memberships.

Volunteer Coordination

- Fill out volunteer form please!
- Sign-up sheet is available.
- April 234 hours for volunteers. City and Duane's business have volunteered to sell memberships.

Social Media/Publicity:

- Got flyers – more needed
- Mark will be putting information on the City sign
- Positive comments on social media; front page story in the Herald

New business:

- Pickleball court outside? Possibly. Need to paint lines. Maybe put some nets up. Rod is not available on Tuesday nights.
- There is a suggestion box
 - Coat rack at entry door
 - 2 benches
 - Hand sanitizer
 - Large timer
 - Squat machine and leg press
 - Directions on how to use equipment
 - Trainer
- Definitely need squat machine and leg press.
- Allocate \$1200 for additional fitness equipment
 - Motion – Mark
 - Support – Kirsten
 - None opposed
- Coat/shoe rack design being worked on. Put some chairs in changing room.
- Will check with Arnolds Sales about hand sanitizer.

Public Comment

- Cleaning room and someone had emptied all waste baskets. So nice!
- Church needs to have checklist for cleaning.
- Motion to adjourn – 7:26 pm Kirsten
Support – Kathy
None opposed
- **Next meeting 6 pm Monday, May 18, 2026**