

11/18/25 ROSE CITY AREA COMMUNITY CENTER MINUTES

	BOARD	AFFILIATION	POSITION	E-MAIL
X	KATHY CURTIS	KLACKING TWP	CHAIR	Kmbcurtis48@yahoo.com
X	MARK BERDAN	ROSE CITY	VICE-CHAIR	mberdan@michiganworks4u.org
X	MELISSA BORTLE	HILL TWP	TREASURER	Melissab.hilltwp@yahoo.com
X	KIRSTEN CLEMENS	ROSE TWP	SECRETARY	RCACC-Secretary@outlook.com
E	DUANE PELFREY	CUMMINGS TWP	BOARD MEMBER	pelfreyduane@yahoo.com
	Vacant	CUMMINGS TWP	BACK-UP	
X	KELLI REMBOWSKI	HILL TWP	BACK-UP	Kelli.rembowski@yahoo.com
X	BOB BEYERLEIN	ROSE TWP	BACK-UP	rbeyerlein@yahoo.com
E	KRISTINA DANFORTH	ROSE CITY	BACK-UP	
X	DEBBI THOMAS	KLACKING TWP	BACK-UP	klackingtownshipsupervisor@yahoo.com

CALL TO ORDER 6:00 pm

PLEDGE OF ALLEGIANCE

Agenda

- Move – addition of key fobs and vision committee; Melissa
- Support - Kirsten
- None opposed

Previous Meeting Minutes

- Motion – Mark
- Support – Melissa
- None Opposed

Public comment

- 3 minute
 - Rhonda Copeland – conversation with Todd Wilbur about Capitol Improvement Initiative, it is not a fundraiser.
 - Bill Curtis – ran main line for internet; down by transformer. Next will be to the corner by the Wolf Den.

Kathy report

- Vision Committee – one or two board members plus members of the public. Brainstorm ideas for the Center and what needs to be done.
 - Hot water heaters – on demand options on Amazon; need to check with Consumers Energy.
 - Looking for names for members of this committee.
 - Kathy talked to Matt – some things that were in the works. Snow removal on Ward Street – went to the city and asked about snow removal on those sidewalks since the building down there is not in use. Mark will talk to the city about use of the machine that does DDA.
 - Calendar of events for website needs to be completed.
 - TVs in the fitness room? Duane says he has one he would donate. Size? Invest in those, as this is where revenue would come from.
 - Mirrors 2' x 5' and put 2 together and then a space.
 - Meeting room (Wolf Den) could use black tables on edges – take counters out?

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- Deb will be picking up mail when Kathy is in Florida. Kathy will send thank you notes.
- Fees: \$50/resident; \$65/non-resident; \$3/day for the fitness room. These fees are what Plainfield Township uses. In addition to gym fee. We will research. First Fitness in west branch is \$35/month.
- Have to have battery operated exit lights. Not just reflective.
- ADA compliant bathrooms in west wing – change girls to 2 stalls and one larger? Boy's room has only two stalls, not three.
- Parking lot – cold patch needed possibly around the drains. Matt is willing to install if we buy the cold patch.
- Striping parking lot is a “vision” for future.
- Scrapping oven and counter in the cafeteria.
- Got a check from Rifkin.
- Buzz bars, interested party has not picked up yet.
- Drapes in lower need to be closed for the winter.
- Large water heater in the locker rooms should check and see if it works in the spring.
- Mark will be handling meetings while Kathy is gone.

Mark report

- Zoning is resolved!
- Can lease space – every group that rents needs a site plan that shows alignment with B1 zoning. If it does, he can just approve. If it does not has to go back through zoning board. Only for leasing.
- Several interested parties at this time in leasing.
- Special activities in room next door to the Wolf Den (room 7). May be a share with the church?
- Lease agreement was previously approved at a board meeting.
- Wolf Den can be rented as well for daily events.
- Church is looking for one room for office space; one for Sunday school for kids and also for other community events.
- The two church and center are not affiliated, just have similar names.
- Rent room 8 and the art room first.
- Need to get others in so they can open the building.
- Duane is looking at flooring with help from Brad and Mark
- Interest in gym rental – softball team (special balls that they use on the gym floor) for about \$1200; another softball team as well.

Melissa report

- Bill, Brad and Duane got the fan in the gym fixed.
- New fan from Medler Electric has been purchased.
- Rifkin check for \$78.25.
- Donation for \$200 and one for \$35.
- Consumers Energy bill is \$500.46.
- Paying All Things By Designs plaques for the benches \$450
- Motion to pay plaques, CE, Fan made by Mark
 - Support – Kirsten
 - None opposed
- Donation from Kathy and Bill for repair supplies.

Secretary – Kirsten

- Consumers Energy audit findings

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- Small business technical assistance program
- Need occupancy for Lori Card
 - Buy 12 exit signs from Amazon, Mark will buy

Maintenance/yard – Duane and Matt

- Matt's end report was in Kathy's report
- Fitness room heater coming out – DTE audit rebates will be considered
- Cold patch (see above)

Grants/fundraising – Mark/Kirsten/Rhonda Copeland

- Rhonda Copeland
 - 55 annual members
 - Over \$1000 made on open gym
 - 49 gifts donated = \$1498.00; plus \$250 from the farmers market
 - People here at 7:00
 - Great fundraising event
 - Many interested in playing games on weekends; need to get schedule of rentals, etc.
 - First PayPal \$ was received during the craft show = \$19.40 received.
 - All doors in hallway are going to be painted red.
 - Duane is going to put Styrofoam/wood on the door. He is also adding two ceiling fans, they are up in the Body Shop.

Volunteer Coordinator

- Cleaning of the art room
- Pepsi machine needs to be out by the end of the week or we scrap it.

Publicity/Social Media

- Kelli can now sign in to website
- Host gator. Needs to be able to edit.

Grants

- No updates
- Will look at Consumers Energy report
- Jenny Hurley has some grants in partnership with the City

Old Business

- Key fob – will work with Duane to make other exterior keys obsolete
 - Allocate \$1000 for key fobs and \$500 to change locks – motion – Mark
 - Second – Kathy
 - None opposed

New Business

- Mark, Colleen, Brad and Rhonda on the Vision Committee has been appointed by Kathy

Public Comment

- First Fitness - \$40/month; \$30 auto pay; \$300/annual
- Occupancy needed? No per Ryan at building/zoning
- Beaverton fitness \$100/individual annual; \$200 family/annually (under one roof)

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- We are beginning – not all professional like competitors.
- Key fob on the exterior person door for access 24/7.
- Need someone to check red light on furnace on lower level. Need someone to follow-up.
- Motion to adjourn - 7:07 pm – Kirsten
Support – Kathy
None opposed
- Next meeting 6 pm Monday, December 1, 2026